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COLCHESTER, VT
2016 SEP 29 PM 1:06

Minutes

Members Present: Thomas Tyler, Anthony Tarnowski, Joe Ruiz, Lynn Goodwin, Irene Malsbenden, Paul Picard

Members Absent: None

Others Present: Director of Educational Operations Ken Jackson, Tecton Architect: Jeff Wyszynski; O&G: Lorel Purcell, Mark Jeffco; Arcadis: Pam Budas, Jack Butkus; Board of Finance Chairman Rob Tarlov; Board of Education Liaison Brad Bernier, Superintendent Jeff Mathieu, Principal Chris Bennett, Board of Education Chairman Ron Goldstein, First Selectman Art Shilosky; Citizens: Matt Pulse, Michelle Gilman, Joy Tyler

1. **Call to Order:** Chairman Tyler called the meeting to order at 7:07 p.m..
2. **Changes to the Agenda:** None
3. **Citizen's Comments:** None
 - a. **Town email:** None
 - b. **Baseball field:** It has been brought to the attention of members that the original plans do not show the baseball field as currently exists at WJJMS. Chairman Tyler explained that it is too late to add the field and do as part of the project but there are other mechanism in which the field could be added. It can be revisited at the end of the project when at the field work phase.
4. **Approval of Minutes - September 8, 2016:** J. Ruiz motioned to approve the September 8, 2016 meeting minutes, seconded by L. Goodwin. Vote was unanimous with P. Picard abstaining. **MOTION CARRIED.**
5. **Review of Workshop Notes - September 15, 2016:** Members reviewed notes from workshop.
6. **Approval of invoices:**

J. Ruiz motioned to approve the following invoice for O&G , seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED**

<u>Invoice</u>	<u>Amount</u>	<u>For</u>
0001	\$524,408.01	CM Services through 8/31/16

P. Picard motioned to approve the following invoice for The Hartford, seconded by I. Malsbenden. Vote was unanimous. **MOTION CARRIED.**

<u>Account</u>	<u>Amount</u>	<u>For</u>
14971780	\$15,014.67	Builders Risk Insurance for project component

7. **Project Manager update and potential action:**
 - Pam Budas was introduced as the onsite Project Manager for Arcadis.
 - A. Tarnowski motioned to approve the construction documents, dated "September 13, 2016 - Issue for Construction" and the reconciled cost estimate, dated September 13, 2106, for Phase III, the building addition and renovation phase of work for WJJMS

and Pupil Services, in preparation for submission to the Office of School Construction Grants for their review and approval. Furthermore, the Construction Manager is authorized to do the work upon receipt of approval for bidding from the Office of School Construction Grants. Motion seconded by J. Ruiz. Vote was unanimous. **MOTION CARRIED.** (See attachment)

8. Architect update and potential action:

- Issue with irrigation and grass seed mix for athletic fields has been resolved.
- Approval was received from OSTA submission on September 16, 2016
- All necessary signatures for the SCG-042 have been received.
- Comments for Phase III Construction Documents have been incorporated into plans.
- Chairman Tyler thanked O&G, Arcadis, CES, & Tecton for attending the Board of Selectman presentation on September 19, 2016.

9. Construction Manager update and potential action:

- All target dates are being hit.

10. Discussion on communication/social media: No new discussion.

11. Citizen's Comments:

- M. Pulse thanked the Committee for their time. Representing CBSL, he informed the Committee how much the baseball field at WJJMS is used each year by the League, emphasizing the Community need for the field. He also asked for clarification as to the usage of the gyms for the youth basketball.
- K. Jackson said district staff needs to determine what staff and students they want to be involved with the project through engagement with Tecton, O&G, and Arcadis.
- M. Gilman thanked the Committee for their time and for putting the field usage on the agenda for discussion. She also commented about how the field is used for Physical Education curriculum.

12. Adjournment: L. Goodwin motioned to adjourn seconded by I. Malsbenden. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 8:05 p.m.

Submitted by,


Dawn LePage, Clerk

ACTION ITEM

DATE: September 22, 2016

TO: William J. Johnston Building Committee

FROM: John J. Butkus, AIA
Senior Program Manager

SUBJECT: **William J. Johnston Middle School Addition & Renovations,
State Project No. 028-0043
Pupil Services Alterations, State Project No. 028-0044
Approval of Construction Documents and Construction Cost Estimate**

BACKGROUND

On August 18, 2016, the members of the Colchester Board of Education, William J. Johnston Building Committee and others attended a workshop presentation on the construction documents for the William J. Johnston Middle School and Pupil Services projects. Since that time, the design team has incorporated the comments received and prepared the documents for state approval and bidding.

The Architect, Project Manager and Construction Manager have reconciled the construction cost estimate and the projects are within budget. At this time, the documents and estimate require the approval of the Building Committee in order to maintain the project schedule.

RECOMMENDATION

The William J. Johnston Building Committee approves the construction documents, dated "September 13, 2016 – Issued for Construction" and the reconciled cost estimate, dated September 13, 2016, for Phase III, the building addition and renovation phase of work for William J. Johnston Middle School and Pupil Services, in preparation for submission to the Office of School Construction Grants for their review and approval. Furthermore, the Construction Manager is authorized to bid the work upon receipt of approval for bidding from the Office of School Construction Grants.